

## Continuum of Care: Workgroup Meeting Minutes

| Meeting Title                                     | Date     | Time          | Location        |
|---|----------|---------------|-----------------|
| Fiscal Workgroup (sub workgroup planning meeting) | 12/18/12 | 10 am to 3 pm | OB 9, Room 1804 |

### ROLES AND RESPONSIBILITIES

| Role                     | Name                     |
|--------------------------|--------------------------|
| Facilitators             | Debra Williams, Co-Chair |
| Logistics/Scribe         | Kelli Walker             |
| Technology Professionals | N/A                      |

### ATTENDEES

| X | Name                                       | X | Name   |
|---|--|---|--|
|   | Rebekah Best, CDSS                         |   | Casey Blake, San Francisco CFS                         |
|   | Sharon Blakeman, CDSS                      | X | Diana Boyer, CWDA                                      |
| X | Fran Bremer, CDSS                          |   | Laurie Burkholder, CDSS                                |
|   | Caroline Caton, CDSS                       |   | Dana Delmastro, CDSS                                   |
|   | Shelton Dent, DDS                          |   | Susan Diedrich, CDSS                                   |
| X | Cora Dixon, CDSS                           |   | Sheilah Dupuy, CDSS                                    |
|   | Linda Hall, CDSS                           |   | Paula Ensele, CDSS                                     |
|   | Romelia Fontamillas, DSS                   |   | Josef Gray, EMQ Family Services                        |
|   | Eric Harper, Legislative Analyser's Office |   | Gayle Hermann, Shasta County Probation                 |
|   | Roz Hyde, CDSS                             | X | Doug Johnson, The Alliance for Children and Family     |
|   | Kasi Jones, EMQ                            |   | Cheryl King, CDSS                                      |
|   | Nancy Littlefield, CDSS                    |   |  |
|   | Dave Mitchel, LA County Probation          |   | Diana Nicolaou, DDS                                    |
|   | Didi Okamoto, CDSS                         |   | Jolie Onodera, Senate Appropriations Committee         |
|   | Marie Ary                                  |   | Loretta Perez, CDSS                                    |
| X | Fanita Polk-Reaves, CDSS                   |   | Janelle Prasad, Foster Youth                           |
|   | Angela Dow                                 |   | Chris Reeve, Assembly Human Services Committee         |
|   | Angela Reyes, Foster Youth                 |   | Donna Richardson, CDSS                                 |
| X | Vincent Richardson, CDSS                   | X | Jackie Rutheiser, CA Alliance of Child & Fam. Services |
|   | Debra Samples, US/DHHS/ACFR9               |   | Angie Schwartz, The Alliance for Children's Rights     |
|   | Ray Thomas, CDSS                           |   | Jennifer Troia, Senate Budget Committee                |
|   | Brenda Usher, CDSS                         |   | Angela Valdez, CDSS                                    |
|   | Jason Wade, EMQ                            |   | Kathy Watkins, San Bernardino County                   |
|   | Adrian McIntosh                            | X | Debra Williams, CDSS                                   |
| X | Bonnie Yamamoto, CDSS                      |   | Kaylyn Askew, Foster Youth                             |

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|                                |   |                             |
|--------------------------------|---|-----------------------------|
| Brian Winfield, DDS            | X | Kelli Walker, CDSS          |
| Gail Gronert, Assembly Speaker |   | Karen Ullman, Public Health |
| Ricardo Ramirez                |   | Deanne Pearn                |

**ATTENDEES ALSO INCLUDED:** ELLIE JONES, MEGAN STOUT, MELINDA LAKE, KEVIN GAINES (CDSS); PAIGE SWARBRICK AND ELISA TSUJIHARA; JAN BEZORE (CDSS)

### AGENDA

|   | Agenda Item             | Presenter      | Time   |
|---|-------------------------|----------------|--------|
| 1 | Welcome & Introductions | Debra Williams | 10 min |
| 2 | RBS Planning Discussion | All            | 2 hr   |
| 3 | Lunch                   |                |        |
| 4 | FFA Planning Discussion | All            | 2 hr   |

### RBS Planning Discussion

The purpose of this meeting is to develop a draft action plan for the work of the RBS sub-workgroup to be held on January 8, 2012.

- Decision to add RBS county members and RBS providers; if not already part of the CCR effort, provide a basic orientation of the CCR vision and mission, statute, etc.
- Decision to add group home providers/counties who do not have a RBS program (Diana Boyer and Doug to identify)
- Work of the subworkgroup will start with testing the RBS framework; asking RBS counties/providers about their experience with RBS; how they perceive the continuation of RBS statewide; how they recommend/envision a statewide rollout; distinguish between those RBS providers who have bridge care in their program (such as ITFC and wrap as part of the program description)
- Based on experience; begin identifying the target population; structure of the program; use of assessment tool; what services and supports are needed; who provides those services and supports (counties or providers or both)
- Identify staffing needs to include level of staffing to meet needs; qualifications of the staff, staff provided by county, community, provider; cost of the staff; what staffing is required or just optional
- Discussion of identifying incentives to permanency in RBS; includes capacity building; and casework levels to adequately meet needs of youth/children in moving toward permanency.
- CDSS will continue to identify data on fiscal information submitted by RBS providers and provide analysis of the information prior to discussing with subworkgroup.
- CDSS will follow up on information from the Tennessee model as it applies/assists California with the reform effort.
- Basic RBS Framework: Discussion points
  - Serve probation youth      -Serve sexually exploited youth      -who served now
  - how pilot was has been modified to meet needs      -what are the lessons learned
  - define high level need      -is assessment into RBS required/which assessment
  - mental health/EPSTD required in RBS      -funding of services to follow child
  - all RBS programs have three program elements such as congregate care/bridge care/aftercare
  - limited to a specific average length of stay      -what is the average length of stay now
  - flat rates per child per month      -rates to support services/fee for service rate structure
  - statewide/regional rate vs. negotiated rate

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- Discussion of development of service array; include identifying IV-E allowable costs; claimable activities; maximizing FFP for use in funding other services; State waiver (IV-E); IV-E and EPSDT waiver

### **FFA Planning Discussion**

The purpose of this meeting is to develop a draft action plan for the work of the FFA sub-workgroup to be held on January 8, 2012.

- Decision to add additional county members and FFA providers; if not already part of the CCR effort; identify statute to include the year FFAs were created and the purpose of FFAs when created; explain “treatment” when the program was developed; the rate structure and the target population.
- Begin with a program discussion of how FFAs are utilized now, by different counties; discuss how reframing the congregate care placement affects FFAs; what can FFAs provide; barriers/challenges
- Ask the question: What should the function of FFAs be (use the decision points identified in the “FFA Strategic Action Plan Proposal”
- Prioritize the decision points identified above
- “out of the box” thinking around the provision of permanency and provision of services to relatives through the FFA
- Decision points to be identified in the agenda for the FFA subworkgroup

## **Continuum of Care: Workgroup Meeting Minutes**

- **with the end in mind**
- **Every meeting will have an agenda and participants will stick to the agenda**
- **Use parking lot for off topic issues**
- **All meeting attendees are encouraged to participate in discussions and decisions**
- **One conversation at a time – no interruptions or side conversations**
- **Respect others' opinions (seek first to understand)**
- **Attend all meetings or send a knowledgeable backup**
- **Be accountable (complete assignments or notify team/project leader)**
- **Be open minded, flexible, concise, positive**
- **Don't personalize**
- **Have fun!**